**Supervisor Evaluation Template**

### **Graduate Supervisor Evaluation**

| Supervisor information | | | | | | | | | |
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| Name of Supervisor |  | | | | Date | |  | | |
| questions – please mark the box with your response to the question with an “X” | | | | | | | | | |
| If the question below is not applicable to your situation please leave the question response area blank. | | | 1 = Disagree strongly | 2 = disagree somewhat | | 3 = neutral | | 4 = agree somewhat | 5 = agree strongly |
| 1. The supervisor treats the graduate student with respect | | |  |  | |  | |  |  |
| 2. The supervisor provides assistance with the selection and planning of a suitable and manageable research topic. | | |  |  | |  | |  |  |
| 3. The supervisor has sufficient familiarity with the field or research to provide guidance and/or willingness to gain that familiarity. | | |  |  | |  | |  |  |
| 4. The supervisor is accessible for discussion of my work and progress. | | |  |  | |  | |  |  |
| 5. The supervisor makes arrangements to establish a supervisory committee and convenes a meeting at least annually to evaluate the student’s progress. | | |  |  | |  | |  |  |
| 6. The supervisor responds in a timely and constructive manner to written work submitted by the student (G+PS) guidelines recommend a turnaround time not greater than 3 weeks). | | |  |  | |  | |  |  |
| 7. The supervisor makes reasonable arrangements to ensure that the research resources needed for the thesis project are available to the student. | | |  |  | |  | |  |  |
| 8. The supervisor helps to ensure that the research environment is safe, healthy and free from harassment, discrimination and conflict. | | |  |  | |  | |  |  |
| 9. The supervisor assists the student to be aware of current program requirements, deadlines and sources of funding. | | |  |  | |  | |  |  |
| 10. The supervisor encourages the student to make presentations of research results within the University and/or to outside scholarly or professional bodies as appropriate. | | |  |  | |  | |  |  |
| 11. The supervisor acknowledges appropriately the contributions of the student in presentations and in published material, and in many cases via joint authorship. | | |  |  | |  | |  |  |
| Comments to Supervisor  **PLEASE NOTE: WRITTEN FEEDBACK GIVEN IN THIS SECTION WILL BE PROVIDED TO YOUR SUPERVISOR EVERY TWO YEARS (IF REQUESTED) AND IN A POOLED FASHION TO ENSURE ANONYMITY OF RESPONSES.** | |  | | | | | | | |
| PLEASE CHECK THIS BOX IF YOU HAVE COMMENTS THAT YOU WISH TO BE PROVIDED VIA A CONFIDENTIAL FACE TO FACE MEETING THE GRAD CHAIR. | |  | | | | | | | |
| PLEASE RETURN COMPLETED FORM VIA EMAIL TO [michael.jenner@ubc.ca](mailto:michael.jenner@ubc.ca) | | | | | | | | | |